

Center Name: When The Bell Rings		Address: 1720 W. 21st Street Clovis, NM 88101			Phone: (575)769-2138			
License Number: 148819	Issue Date: 10/1/2017	Expiration Date: 09/30/2018	Type: 2 Star Child Care Center		Status: Licensed			
Capacity					Census			
Over Age 2:	46	Under Age 2:	0	Night Care:	0	Playground:	0	
					Over 2:	15	Under 2:	0
Days and Hours of Operation								
Morning		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:							Closed	Closed
Closing Times:								
Afternoon		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:		03:00 PM	03:00 PM	03:00 PM	03:00 PM	03:00 PM		
Closing Times:		05:00 PM	05:00 PM	05:00 PM	05:00 PM	05:00 PM		
# of Classrooms: 1		Purpose: Semi-Annual		Date: 01/30/2018		Time: 03:20 PM		
Comments								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.40 A LICENSING REQUIREMENTS	Compliance
8.16.2.40 B CAPACITY OF A PROGRAM	Compliance
8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.41 A ADMINISTRATION RECORDS	Compliance
8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.41 C PARENT HANDBOOK	Not Inspected
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS	Compliance
8.16.2.41 E PERSONNEL RECORDS Deficiencies From the review of staff records, it was determined that 2 out of 2 staff records does/do not include documentation of first-aid and cardiopulmonary resuscitation training onsite. See Staff Records 8.16.2.41 form for staff without verification of training. Training was done on online. Regulation: 8.16.2.41E(1)(g) Corrective Action Plan The program will obtain documentation of first-aid and CPR training and retain on file. Date to be Completed: 03/29/2018	Non-compliance
8.16.2.41 F PERSONNEL HANDBOOK	Not Inspected

Personnel & Staffing

Center Name: When The Bell Rings	License Number: 148819	Date: 01/30/2018
Personnel & Staffing		
8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS		Compliance
8.16.2.42 B STAFF QUALIFICATIONS		Compliance
8.16.2.42 C TRAINING		Compliance
Services & Care of Children		
8.16.2.43 A GUIDANCE		Compliance
8.16.2.43 B PHYSICAL ENVIRONMENT		Compliance
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.43 D EQUIPMENT AND PROGRAM		Compliance
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.43 G SWIMMING, WADING AND WATER		Not Inspected
8.16.2.43 H FIELD TRIPS		Not Inspected
8.16.2.43 F OUTDOOR PLAY AREAS		Compliance
Food Service		
8.16.2.44 B MEALS AND SNACKS		Compliance
8.16.2.44 C KITCHENS		Compliance
Health & Safety Requirements		
8.16.2.45 A HYGIENE		Compliance
8.16.2.45 B FIRST AID REQUIREMENTS		Not Inspected
8.16.2.45 C MEDICATION		Not Inspected
8.16.2.45 D ILLNESSES		Not Inspected
8.16.2.46 A-H TRANSPORTATION REQUIREMENTS		Not Inspected
Buildings, Grounds & Safety		
8.16.2.47 A HOUSEKEEPING		Compliance
8.16.2.47 B PEST CONTROL		Not Inspected
8.16.2.47 C MECHANICAL SYSTEMS		Compliance
8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.47 E EXITS AND WINDOWS		Compliance
8.16.2.47 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.47 G SAFETY COMPLIANCE		Compliance
8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.47 G, I PETS		N/A

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Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Susie Aragon 4:20

01/30/2018

Shelly Bridges

01/30/2018

Surveyor: Susie Aragon	Date	Facility Rep: Shelly Bridges	Date
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